

TRANSCRIPT REQUEST FORM (for official high school transcript or GED scores)

Instructions to student: 1. Complete this Transcript Request Form and send it to your high school.
2. Photo ID Required (Drivers License or State Issued ID)
NOTE: Some schools charge a fee for official transcripts.

Social Security Number _____ Date of Birth _____

Last Name _____ First _____ Middle/Maiden _____

Other name(s) under which your records may be listed _____

Street Address _____ City _____ State _____ Zip _____ Phone Number _____

Transcript requested from (name of your high school):

Enrollment dates: From _____ to _____

Graduation date: _____

Signature of Student _____ Date _____

<p>SCHOOL official: Please send an official transcript to: (include complete mailing address)</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
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